

# FULTON TOWNSHIP

**Board of Supervisors Reorganizational Meeting Agenda  
777 Nottingham Rd Peach Bottom, Pennsylvania  
Monday, January 3, 2023 @ 6:30 p.m.**

**H. Thomas Kirk - Member**

**Michael M. Church – Chair**

**Scott N. Osborne – Vice Chair**

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1. Call to Order
2. Pledge of Allegiance
3. Executive Session(s)
4. Appoint temporary Chairman
5. Appoint temporary Secretary
6. Fire Company & Ambulance
7. Move to Reorganizational part
8. Approval of Minutes of Previous Meeting(s)
  - 8.1. Monday, December 26, 2022, Minutes
9. Officer Appointments
  - 10.1 Chairman
  - 10.2 Vice Chairman
  - 10.3 Secretary/Treasurer
  - 10.4 Employee/Supervisors appointments
  - 10.5 Roadmasters
10. Appropriation of Township Funds – appropriation of township money to approve the 2023 budget
11. Township Depositor – Fulton Bank
12. Treasurer’s Bond – set at \$950,000.00 currently
13. Township Solicitor – Blakinger Thomas as our attorney
14. Township Engineer – Light-Heigel
15. Vacancy Board—
16. Planning Commission Appointment - none
17. Zoning Board Appointment – Raleigh Osborne for a three-year term; their pay will be \$75.00 per hearing with an additional \$20.00 to acting Secretary at the time being Jim Huber.
18. Ag Security Board – Glenn Aument, Steve Graybeal, James Huber, Ed Zug, Scott Brinton, and Tom Kirk (acting supervisor)
19. Roadmaster/Employee wages – Roadmaster set by Auditors, part time - \$20.00/hr.

20. Part-time Employees – Mark Dull, Kenneth Greider, Clifford Holloway III, Thomas Kirk, Gerald Nolt, Scott Osborne, Jeffrey Sheets
21. Full-time Employees –Adam Haga and Barry Risk - \$25.00/hr. Mike Church- subject to auditors
22. Roadmaster Emergency Fund -- \$1,000.00
23. Supervisor Pay on Road Work -- \$20.00/hr.
24. Secretary/Treasurers Salary – Amanda Wolfe - \$1200.00/month
25. Benefits – Eight paid holidays; New Year’s Day, Good Friday, Memorial Day, July 4<sup>th</sup>, Labor Day, General Election, Thanksgiving and Christmas. Two weeks paid vacation per year, and after ten years three weeks paid vacation, as well as five sick days per year. Any unused sick days may be carried over to the following year and up to five vacation days may be carried over each year. Township will also pay for hospitalization insurance for full-time employees and families and disability insurance for employees as well. Uniforms will also be paid. Will allow for road crew to use the township snow removal equipment to clear their driveways after roads are cleared. Benefit package is subject to auditor approval because Michael M. Church is currently a supervisor.
26. Personal Car Mileage – 62.5 cents per mile
27. Fee Schedule/Equipment Rental Rates

Return Check Fees: Fulton Township will charge a fee of \$50.00 (fifty dollars) plus bank charges, administrative fees and any other fees and charges incurred by the municipality for any check that is returned to the Township due to insufficient funds, an account being closed, or for any other reason. The Township has the right to refuse payment by check from anyone who had previously issued a check that was returned to the Township.

Right to Know Fees: Paper copies shall be \$.25 (twenty-five cents) per page per side. The certification of a record is \$1.00 per record. Specialized documents including, but not limited to blueprints, color copies, and non-standard sized documents shall be charged the actual cost of production. If mailing is requested, the cost of postage will be charged. The Township shall reserve the right to require prepayment.

Tax Certification Fee - \$10.00

Sewage Enforcement Officer Fees:

Perc and Probe Test	\$200.00; second perc on same lot, if needed - \$100.00
Sewage Permit	\$125.00
Hourly Rate for all other work	\$50.00
Sewage Planning Module Review Fee	\$50.00
Sewer Certification	\$75.00
Hourly Inspection Rate	\$50.00

Zoning Fees: (If a project is started without the required permit, an additional charge of \$150.00 will be added.)

Residential Structure (including additions and attached garages)	\$ .10 per SF (minimum \$50.00)
Non-Residential Structure	\$ .10 per SF (minimum \$35.00)
Driveway Permit	\$35.00
Agriculture Related Structure	\$.05 per SF (up to 3,000 SF) \$.03 per SF (above 3,000 SF) (Minimum \$50.00)
Ag Structure – High Tunnel Greenhouse	\$.05 per SF (up to 3,000 SF) \$.03 per SF (above 3,000 SF) (Maximum \$100.00)
Commercial/Industrial Structure	\$.50 per SF (minimum \$150.00)

Church or Educational Structure	\$.05 per SF (minimum \$50.00)
Decks and Patios	\$.10 per SF (minimum \$35.00)
UCC Administrative Fee	10% of Total UCC Fee
Occupancy Permit	\$20.00
Above-Ground Pool/Spa/Jacuzzi	\$50.00
In-Ground Pool	\$50.00
Sign - Commercial	\$50.00
Sign – In-Home Business or Farm	\$30.00
Conditional Use Hearing	\$450.00 (\$200 for each continuance)
Rezoning, Zoning Map and/or Text Amendments Hearings	\$1,500.00
Zoning Hearing	\$750.00 (\$250 for each continuance)
Ordinance Books or CD	\$25.00 each
Demolition Fee	\$35.00
Seasonal Cabin Inspections	\$200.00
Research	\$25.00/hr.
Pipe under roadway – under 4” diameter pipe	\$50.00
4”-10” diameter pipe	\$150.00
10” or larger diameter pipe	\$500.00

Grader	\$90.00 per hour with man
Truck	\$75.00 per hour with man
Truck with Snow Equipment	\$85.00 per hour with man, 1hr minimum
Front loader	\$90.00 per hour with man
Backhoe	\$90.00 per hour with man
Tractor	\$70.00 per hour with man
Tractor & Mower	\$75.00 per hour with man
Loader with Power Broom	\$100.00 per hour with man
Copying	\$0.25 per copy
Tractor and Boom Mower	Not Available for Rent other than other municipalities

28. State Supervisors Convention Delegate – Michael M. Church
29. State Supervisor Convention Attendance – April 23-26, 2023
30. Sewage Enforcement Officer Appointment – Marvin Stoner with alternate of Mark Deimler
31. Zoning Officer Appointment – Ed Fisher with Light-Heigel \$71.00 per hour
32. Solanco Inter-Municipal Council Delegate – Michael M. Church with alternate Scott Osborne
33. Fire Chief Appointment – Phil Smith
34. Open Records Officer Appointment – Amanda L Wolfe
35. Fire Company Building Rental -- \$1.00
36. Fire Company Land Rental -- \$10.00 to Henry Lapp
37. Appointment of Building Code and Construction Code Officials – Zoning officer as Building and Code Official and the firms of Commonwealth Code Inspection Services, Lancaster & Suburban Code Services, and Light-Heigel & Associates as recommended Construction Code Officials
38. Emergency Management Coordinator – Jack Purcell

39. Lancaster County Redevelopment Authority Representative -- Teresa Greider

40. Pension Plan – Minimum Municipal Obligation -- \$4,400.00/employee

41. Robert Fulton Fire Company – Banquet up to \$500.00

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42. Planning Commission

43. Zoning Report

44. Engineering Report

45. Solicitor

46. Fire Company/Ambulance – Borough of Strasburg asking for help from Fire Police for their Annual Mud Sale  
Saturday, February 25, 2023

47. Sewage Enforcement

48. Public Comments (Non-Agenda Items – Limit 2 Minutes per person)

49. Other Business/New business

50. Road Report

51. Correspondence

52. Bills/Treasurers Report

53. Adjournment