

# Fulton Township

Board of Supervisors Reorganizational Meeting Agenda

January 6, 2025

777 Nottingham Rd

Peach Bottom, PA 17563

H. Thomas Kirk -- Member

Scott N. Osborne – Chairman

Michael M. Church – Vice Chair

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1. Call To Order
2. Pledge of Allegiance
3. Executive Session(s)
4. Appoint temporary Chairman.
5. Appoint temporary secretary.
- 6. MOVE TO REORGANIZATIONAL PART**
7. Approval of Minutes of Previous Meeting(s)
  - 7.1. Monday, December 30, 2024
8. Officer Appointments
  - 8.1. Chairman
  - 8.2. Vice Chairman
  - 8.3. Secretary/Treasurer
  - 8.4. Employee/Supervisors
  - 8.5. Roadmasters
9. Township Depositor – Fulton Bank and Uninvest
10. Treasurer’s Bond – set at \$950,000.00 currently.
11. Township Solicitor
12. Township Engineer – Light-Heigel
13. Vacancy Board
14. Planning Commission Appointment – They will be paid \$25.00 per meeting

15. Zoning Board Appointment – Their pay will be \$75.00 per hearing with an additional \$20.00 to acting Secretary at the time being Jim Huber.
16. Ag Security Board – Glenn Aument, Steve Graybeal, James Huber, Ed Zug, Scott Brinton, and Tom Kirk (acting Supervisor)
17. Roadmaster/Employee wages – Roadmaster set by Auditors, part-time --\$21.00/hr. last year's rate
18. Part-Time employees – Mark Dull, Kenneth Greider, Clifford Holloway III, Thomas Kirk, Gerald Nolt, Scott Osborne
19. Full-Time employees – Adam Haga and Barry Risk -- \$26.25/hour last year's rate, Mike Church – subject to auditors
20. Roadmaster Emergency Fund -- \$2,000.00
21. Supervisors Pay on Road work --\$21.00/hour last year's rate
22. Secretary/Treasurer's Salary – Amanda Olenick --\$18,500.00/year
23. Benefits – Eight paid holidays; New Year's Day, Good Friday, Memorial Day, July 4<sup>th</sup>, Labor Day, General Election, Thanksgiving and Christmas. Two weeks paid vacation per year, and after ten years three weeks paid vacation, as well as five sick days per year. Any unused sick days may be carried over to the following year and up to five vacation days may be carried over each year. The township will also pay for hospitalization insurance for full-time employees and families and disability insurance for employees as well. Uniforms will also be paid. Will allow road crew to use the township snow removal equipment to clear their driveways after roads are cleared. Benefit package is subject to auditors' approval because Mike Church is currently a supervisor.
24. Personal car mileage – 70 cents per mile new 2025 IRS rate
25. Fee Schedule/Equipment Rental Rates

Return Check Fees: Fulton Township will charge a fee of \$50.00 (fifty dollars) plus bank charges, administrative fees and any other fees and charges incurred by the municipality for any check that is returned to the Township due to insufficient funds, an account being closed, or for any other reason. The Township has the right to refuse payment by check from anyone who had previously issued a check that was returned to the Township.

Right to Know Fees: Paper copies shall be \$.25 (twenty-five cents) per page per side. The certification of a record is \$1.00 per record. Specialized documents including, but not limited to blueprints, color copies, and non-standard sized documents shall be charged the actual cost of production. If mailing is requested, the cost of postage will be charged. The Township shall reserve the right to require prepayment.

Tax Certification Fee - \$10.00

Sewage Enforcement Officer Fees:

Perc and Probe Test	\$200.00; second perc on same lot, if needed - \$100.00
Sewage Permit	\$125.00
Hourly Rate for all other work	\$50.00
Sewage Planning Module Review Fee	\$50.00
Sewer Certification	\$75.00
Hourly Inspection Rate	\$50.00

Zoning Fees: (If a project is started without the required permit, an additional charge of \$150.00 will be added.)

Residential Structure (including additions and attached garages)	\$.10 per SF (minimum \$50.00)
Non-Residential Structure	\$.10 per SF (minimum \$35.00)
Driveway Permit	\$35.00
Agriculture Related Structure	\$.05 per SF (up to 3,000 SF) \$.03 per SF (above 3,000 SF) (Minimum \$50.00)
Ag Structure – High Tunnel Greenhouse	\$.05 per SF (up to 3,000 SF) \$.03 per SF (above 3,000 SF) (Maximum \$100.00)
Commercial/Industrial Structure	\$.50 per SF (minimum \$150.00)
Church or Educational Structure	\$.05 per SF (minimum \$50.00)
Decks and Patios	\$.10 per SF (minimum \$35.00)
UCC Administrative Fee	10% of Total UCC Fee
Occupancy Permit	\$20.00
Above-Ground Pool/Spa/Jacuzzi	\$50.00
In-Ground Pool	\$50.00
Sign - Commercial	\$50.00
Sign – In-Home Business or Farm	\$30.00
Conditional Use Hearing continuance)	\$450.00 (\$200 for each continuance)
Rezoning, Zoning Map and/or Text Amendments Hearings	\$1,500.00
Zoning Hearing continuance)	\$1,000.00 (\$250 for each continuance)
Ordinance Books or CD	\$35.00 each
Demolition Fee	\$35.00

Seasonal Cabin Inspections	\$200.00
Research	\$35.00/hr.
Pipe under roadway – under 4” diameter pipe	\$50.00
4”-10” diameter pipe	\$150.00
10” or larger diameter pipe	\$500.00
Grader	\$90.00/hr. w/man
Truck	\$75.00/hr. w/man
Truck w./snow equipment	\$85.00/hr. w/man
Front loader	\$90.00/hr. w/man
Backhoe	\$90.00/hr. w/man
Skid loader	\$90.00/hr. w/man
Tractor & Mower	\$75.00/hr. w/man
Loader w/ power broom	\$100.00/hr. w/man
Tractor and boom mower	<b>Not available for rent other than other municipalities.</b>
Copying	\$0.25/copy

26. State Supervisors Convention Delegate – Michael M. Church
  27. State Supervisor Convention Attendance – May 4-7 2025
  28. Sewage Enforcement Officer Appointment – Mark Deimler with alternate of Rick Prettyman
  29. Zoning Officer Appointment – Ed Fisher with Light Heigel \$78.00/hour (not sure if there was a new amount? Haven’t seen it)
  30. Solanco Inter-municipal Council Delegate –
  31. Fire Chief Appointment –
  32. Open Records Officer – Amanda Olenick
  33. Fire Company Building Rental -- \$1.00
  34. Fire Company Land Rental -- \$10.00 Henry Lapp
  35. Appointment of Building Code and Construction Code officials – Zoning officer as Building Code official and the firms of Commonwealth Code Inspection services, Lancaster & Suburban Code Services, and Light-Heigel & Associates as recommended Construction Code Officials
  36. Emergency Management Coordinator – Jack Purcell
  37. Lancaster County Redevelopment Authority Representative – Teresa Greider
  38. Pension Plan – Minimum Municipal Obligation -- \$4,400.00/employee
  39. Robert Fulton Fire Company – Banquet up to \$500.00
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40. Fire Company
41. Planning Commission
42. Plans
  - 42.1. Stephen Kauffman
43. Sewage Report – 2 perc and probes for Dec. 2024
44. Zoning Report
45. Engineering Report
46. Solicitor
47. Roads Department
48. Public Comments (Non-Agenda Items –Limit 2 minutes per person)
49. Other Business/New Business
50. Correspondence ---NONE
51. Dates to Remember
  - 51.1. Planning Commission Meeting – Tuesday, February 4, 2025 @ 6:30 p.m.
  - 51.2. Board Of Supervisors Meeting – Thursday, February 6, 2025 @ 6:30 p.m.
52. Bill/Treasurer’s Report
53. Adjournment